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**Minutes of Annual General Meeting
Monday, 28 May 2012 at
Lochcarron Sailing Club**

PRESENT:

Voting attendees:

Richard Jenner	Chairman
Tom Mason	Treasurer
Helen Jenner	Chanonry SC
Ian Ross	Loch Morlich SC & Lagganlia Centre
Simon Paterson	Findhorn Marina (and RYA Scotland SDG Coordinator)
David Murray	Lochcarron SC
John Leiper	Plockton Small Boat SC
Chris Strong	Lochaber YC

Non-voting attendees:

Jane Campbell Morrison	RYA Scotland
John C Quinn	Lairg SC
Jenny Baker	Lochcarron SC

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Nic MacAulay-Smith	Lochcarron SC		
APOLOGIES:			
Iona Cornish	Royal Findhorn YC		
Robert Gordon	Nairn SC		
Christine Spreiter	Nairn SC		
Dave Bilisland	Invergordon BC		
Martin Balcombe	Caledonian Discovery		
Cathy KitsonJones	Lochcarron SC		
Richard Holmes	Ventura Sailing		
Norna Hall	Sail Caledonia		
John Coe	Inverness Sea Cadets		
Richard Evans	Webmanager		
Ian Milne	Inverness Sea Scouts		
Ian Ellis	Royal Findhorn YC		
Maggie Byrne	Plockton Small Boat SC		
Martin Bowen	Findhorn Marina Club		
George Morris	Royal Findhorn YC		
Number	Item	Decision	Action Person
1.	<p>Introduction & Apologies</p> <p>Richard welcomed all to the meeting and thanked everyone for attending – especially those who had travelled a considerable distance. He also thanked Lochcarron SC for hosting the meeting and providing refreshments which we could enjoy between the AGM and the follow-on routine meeting.</p> <p>We just had a quorum as defined by the constitution.</p> <p>Apologies received are listed above.</p>	Nil	Nil
2.	<p>Review of the past year</p> <p>Richard reviewed our progress against the objectives in the Operational Plan. As,</p>	Nil	Nil

	<p>for good reason, the Operational Plan was aligned to the calendar year while the AGM was aligned to the financial year, we would need to look at parts of the 2011 and 2012 plans.</p> <p>From Oplan 2011/3:</p> <p>The crew-match facility on the website was still pending and had been carried forward to the current plan. Richard hoped that other website enhancements could also be made such as a sale & wants page and a Repts list in a protected area.</p> <p>Junior Open Race Training (ORT) had been delivered (but not Senior ORT) with 6 sailors at Findhorn Marina on 16 July 2011 and 5 sailors at Lochcarron SC on 5 October 2011.</p> <p>Most of the instructor and coach courses scheduled at Findhorn Marina had gone ahead but there had not been a moderator available for the powerboat instructor course so this had been postponed to 2012.</p> <p>The North of Scotland Dinghy Championship had been hosted by Lochmorlich SC on 17 October 2011 with 13 boats competing including 6 which had travelled from Chanonry & Invergordon. Congratulations to 2 Chanonry sailors: Ben Yeats, fast handicap winner & Richard Evans, slow handicap winner.</p> <p>From Oplan 2012/3 already held or completed:</p> <p>The Regional Race Management Seminar had gone ahead on 11/12 February 2012 attended by 5 students.</p> <p>The HMSailing Seminar had been held on 10 March 2012 (future seminars were an item for discussion on the routine meeting agenda).</p> <p>Junior ORT had taken place at Chanonry on 3 March 2012 (5 sailors) and 17 March</p>		
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	<p>2012 (7 sailors).</p> <p>The way ahead with ORT had been decided (at least for now). The intention was for coaches to travel to clubs on request to provide coaching support – requests should be channelled to Richard Evans via the contact form on the HMS website.</p> <p>The Honda RYA Youth RIB Championship training had gone ahead on 15 April courtesy of Findhorn Marina and 2 ‘drivers ‘would go forward to the regional competition.</p> <p>The North of Scotland Dinghy Championship had been held at Invergordon BC on 19/20 May. The most boats to date had travelled (7 boats total from Chanonry, Findhorn & Lochmorlich) but only 2 local boats had competed making this the smallest event so far. The Commodore believed that the cold weather in early May had put back their sailing. It would be fair to conclude that May is probably too early for this competition in the future. Congratulations nevertheless to Stuart & Richard Urquhart from Findhorn who won the fast handicap (for the second time) and Helen Jenner from Chanonry, winner of the slow handicap. The 2013 competition is due to be hosted by a NESS club.</p> <p>Planning & promotion for the Moray Firth Scottish Youth Series Regatta jointly run by Chanonry & Nairn SC and to be held at Chanonry on 30 June/1 July 2012 is well advanced.</p> <p>Other matters:</p> <p>Richard reported briefly on the SDG Officer Bearers’ meeting that he had attended at Port Edgar on 26 November 2011.</p> <p>Richard also reported on the excellent RYA Scotland ‘Big Weekend’ held at Largs on 25/26 February 2012 and congratulated Chanonry SC on their award at RYA Scotland Club of the Year.</p>		
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	<p>Lastly, Richard reported that he had represented HMS at the RYA Scotland AGM and the consultation – both of which had taken place at Royal Findhorn YC on 31 March 2012.</p>		
3.	<p>Acceptance of AGM 2011 minutes</p> <p>There were no comments on the accuracy of the 2011 AGM minutes and they were proposed for adoption by Helen Jenner, seconded by Simon Paterson and agreed unanimously.</p>	<p>The 2011 minutes were agreed to be accurate.</p>	<p>Chairman to forward final copy to Webmaster</p>
4.	<p>Matters arising from AGM 2012</p> <p>The only matter arising had been the changes requested to the 2011 Operational Plan and these had been actioned with V2011/3 of the plan agreed at the August 2011 routine meeting.</p>	<p>Nil</p>	<p>Nil</p>
5.	<p>Submission of Accounts & Auditor's Report</p> <p>Tom presented an examined set of accounts that showed little change to the previous year's balance. Tom pointed out that a number of people had been very generous in waiving fees or even costs but in his opinion those helping HMS should not find themselves out of pocket even if they gave their time freely.</p> <p>Of note, there had been a significant increase in the cost of liability insurance from The Highland Council and Tom intended to clarify why this was. Secondly, he was yet to claim the £500 SDG grant for this period from RYA Scotland.</p> <p>Richard pointed out that the 2012 seminar had made a loss (£68) but in reality this would have been much greater had not Findhorn Marina generously paid for Denis Dillon's travel costs (paid directly therefore not visible in the accounts).</p> <p>The accounts as presented were proposed for adoption by Ian Ross, seconded by</p>	<p>Tom to query the insurance premium increase with THC.</p> <p>Tom to claim the SDG grant from RYA Scotland.</p>	<p>Treasurer</p> <p>Treasurer</p>

	Chris Strong and agreed by all.		
6.	<p>Appointment of Examiner for 2012-2013 & approval of honorarium</p> <p>Tom proposed that Bill Taylor continued as the Examiner and that a book token for £15 be purchased as a gift (to be added to the approved book token from the previous meeting to give a value of £30). This was agreed by all.</p>	Tom to purchase a book token for Bill Taylor and to confirm his appointment.	Treasurer
7.	<p>Change of Bank</p> <p>Tom explained that after extensive enquiries with the Royal Bank of Scotland it had proven impossible to allow HMS to have on-line banking. He was in the process of switching the account to Lloyds TSB Scotland and this would operate on a 'dual informed' basis and would save both time and money by supporting BACS transfers in lieu of cheques that need a dual signature and several postage stamps per transaction.</p>	Nil	Nil
8.	<p>Election of Office Bearers.</p> <p>Richard reiterated that all office bearer posts were available for election at that AGM.</p> <p>Tom had kindly offered to continue as Treasurer and as this was unopposed it was accepted without a vote.</p> <p>Simon Paterson proposed Ian Ross for the vacant Vice-Chairman post and this was seconded by Helen Jenner and as it was unopposed was accepted without a vote. Ian explained that he did not have ambitions to succeed to the post of Chairman but rather would contribute by chairing meetings if the Chairman were unavailable and would also be able to provide continuity having been part of HMS (and GS) since its inception.</p> <p>There had been no nominations for the post of Secretary. Jane made a strong plea that it was time for clubs to find some support for HMS. The post of Secretary</p>	Nomination from clubs for the post	All club Reps

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	<p>involved preparing meetings, producing minutes and maintaining the membership list. It was not onerous but it was unacceptable to expect the Chairman to do both roles. Nominations can be accepted at anytime and confirmed at the next AGM. A nomination was required please before the next routine meeting.</p> <p>Richard said that regrettably there had been no nominations either for the post of Chairman. He had intended to step down at that AGM but had agreed with Jane that he would continue in post for the present while a nominee was actively sought. Richard realised that the Reps all held important positions within their own organizations so it was not necessarily a Rep who should be nominated but instead a suitable member of their own organization and it was essential that they sounded out suitable candidates if HMS were to continue.</p>	<p>of Secretary requested urgently.</p> <p>New Chairman required. Richard to continue pro tem</p>	<p>All Reps</p>
THIS CONCLUDED THE FORMAL AGM			