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**Brief minutes of routine a meeting of HMS
Tuesday, 31 January 2012 at 7:00PM
By Teleconference**

No.	Topic	Information	Decisions	Action Person
1	Welcome & Roll Call (in order of joining)	Richard Jenner – Chairman Helen Jenner – Chanonry SC Richard Evans – head coach & webmaster Christine Spreiter – Nairn SC Iona Cornish – Royal Findhorn YC Simon Paterson – RYA Scotland SDG1 & Findorn Marina Maggie Byrne – Plockton SBSC Stewart Nairn – Findhorn Marina Martin Bowen – Findhorn Marina Nic MacAulay-Smith – Lochcarron SC	Nil	Nil

V1 Provisional

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2	Apologies	Chris Strong Jane Campbell Morrison Keith Greene Cathy Kitson-Jones Martin Balcombe Richard Williams John Nelson Angie Scott Robert Gordon Kevin Davidson		
3	Financial Update	In the unanticipated absence of the Treasurer, the Chairman briefed the meeting that he believed there had been little change since the last meeting and that the bank balance stood around £2000 (of which £1000 was earmarked as a reserve).	Nil	Nil
4	Arrangements for HMSailing Seminar 10 March	Richard J briefed the arrangements so far: Six speakers booked including Chris Owen (2 sessions) & Stewart Graham. Also speakers to cover the Portsoy Optimist project, how to get in to international keel boat racing without owning a boat and sailing for the mature and less mobile sailor. Jane CM was hoping that Denis Dillon (Irish Sailing Association) could attend and if so would provide a key note address and powerboat workshop. He was checking his availability but would charge for expenses but not a fee. As he would be travelling from Shannon the expenses could be significant so the Chairman would return to the		

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		<p>matter after the discussion on ticket prices. Last year we had charged £15/ticket bought in advance and £8 of that accrued to HMS. This year RFYC was asking for £8/head leaving the margin at £7 if the ticket price was held. From that £7 we would need to cover expenses before adding to funds. Known expenses were mileage costs for Chris Owen (estimated @ £70) and lunches for speakers (say £64) which could absorb around '20 tickets'.</p> <p>There was strong feeling to hold the standard ticket price to £15, to offer a junior ticket (£10) and to charge an extra £5 for tickets sold on the door. Richard E confirmed that the PayPal system could be adapted to this structure.</p> <p>The meeting returned to the expenses for Denis Dillon. The Chairman had looked briefly at flights from Shannon to Inverness and by routing via Gatwick a return ticket could be available for around £130 although there was a long wait at Gatwick between flights inbound. There would be accommodation and other expenses on top so the Chairman suggested setting a budget of £210 (= to '30 tickets'). After some discussion Simon Paterson offered that Findhorn Marina would sponsor Denis Dillon with £200 and could also reclaim VAT if travel booked via him. The meeting was very grateful to Simon.</p> <p><i>Post meeting note: the Chairman has authorised Jane CM to negotiate expenses up to £340 with Denis Dillon based</i></p>	<p>Advance adult ticket £15. Junior ticket (under 18) £10. Extra £5 charged for tickets bought on the door.</p> <p>Richard E to prepare the PayPal forms.</p> <p>Jane CM to negotiate</p>	<p>Richard E</p>

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		<p data-bbox="636 245 1402 320"><i>on a £200 contribution from Findhorn Marina and £140 ('20 tickets') from HMS.</i></p> <p data-bbox="636 363 1402 475">Richard J raised the idea of a bring & sell table for seminar attendees as a service. While there were some practical issues to be sorted, it was agreed in principle.</p> <p data-bbox="636 518 1402 710">Richard J mentioned that Gael Force Marine would like to provide a trade stand and the meeting agreed that this was very reasonable given Stewart Graham's contribution. On the same basis, Findhorn Marina were also offered the opportunity of a trade stand.</p> <p data-bbox="636 762 1402 1029">The last matter was publicity & ticket sales. It was agreed that the Richard J would provide a poster to all reps via the website, would arrange for posters at Caley, Gael Force & Inverness Marina and would provide MfR with details. Richard J would also write a press release and Iona & Maggie would provide this to their contacts in the local press.</p> <p data-bbox="636 1114 1402 1189">Once the publicity was ready, tickets would go on sale via the website.</p>	<p data-bbox="1429 245 1780 320">expenses with Denis Dillon within the budget set.</p> <p data-bbox="1429 363 1758 475">Richard J to workout the mechanics of the bring & sell with Iona</p> <p data-bbox="1429 555 1774 630">Richard J to sort out trade stand details with GFM</p> <p data-bbox="1429 673 1713 748">FM to provide a trade stand</p> <p data-bbox="1429 833 1720 908">Richard J to provide a poster for the website</p> <p data-bbox="1429 951 1713 1026">Reps to promote with their clubs</p> <p data-bbox="1429 1069 1780 1224">Richard J to poster Inverness and contact MfR and to pass a press release to Iona & Maggie</p> <p data-bbox="1429 1267 1736 1342">Richard E to open sales when publicity in place</p>	<p data-bbox="1807 325 1921 352">Jane CM</p> <p data-bbox="1807 443 1921 470">Richard J</p> <p data-bbox="1807 561 1921 588">Richard J</p> <p data-bbox="1807 679 1892 707">Simon</p> <p data-bbox="1807 833 1921 860">Richard J</p> <p data-bbox="1807 951 1843 978">All</p> <p data-bbox="1807 1069 1921 1181">Richard J Iona Maggie</p> <p data-bbox="1807 1267 1933 1294">Richard E</p>

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5	HMS Operational Plan	The meeting was happy with draft 2012/2 with one addition and that was to include a 'promote' entry for the Youth Series Regatta	Chairman to insert an entry in the Oplan for the Youth Regatta and send version 2012/3 to the webmaster for publishing	Chairman
6	Discussion on Near Term Events	<p>Regional Race Management Seminar 11/12 February. Richard J briefed that the seminar was undersubscribed and urged all to find more candidates.</p> <p>Open Race Training 3 & 17 March. Richard E would be sending out publicity shortly but was still looking for coaches to support the event. He still needed most clubs to provide him with a point of contact for ORT</p> <p>Honda RYA Youth RIB Championship training 7 April. Simon explained that the purpose was to provide training for juniors who would like to compete in the Scottish Regional finals at Port Edgar on 16 June. The training would be at no cost and no experience was required. The age groups were 8 – 12 & 12 – 16. He would be able to take one competitor from each club in each group. Contact him for details.</p> <p>Go Sail! 12/13 May. Findhorn Marina would be running a disability sailing weekend and Simon invited each club to send a representative to see how disability sailing could be</p>	<p>At least 2 more candidates were need to make the RRMS viable</p> <p>SDG1 to ask clubs for an ORT POC in the next newsletter</p> <p>Reps to consider candidates for the training and to contact Simon</p> <p>Reps to consider sending someone to observe the Go Sail! Event</p>	<p>All</p> <p>SDG1</p> <p>All</p> <p>All</p>

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		<p>provided at their club.</p> <p>NoSDC 19/20 May The Chairman confirmed that Invergordon BC would host the event this year and HMS would again provide keeper prizes – please publicise the date</p>	<p>Reps to publicise the NoSDC on 19/20 May to their members</p>	<p>All</p>
7	<p>Moray Firth Scottish Youth Series Regatta, June 30/July 1</p> <p>Support required</p>	<p>Christine briefed on this new and exciting event to be held at Chanonry SC, co-hosted by CSC and NSC, on 30 June/1 July - one of 5 events which will make up the 2012 Series. With classes for: Optimist, Topper, Feva, 420, laser radial, 29er; plus coached regatta fleets for Optimist and Topper and a handicap fleet for any junior in any other boat, sailing on a separate course.</p> <p>This would be a flagship event for the region and Christine requested support from:</p> <p>Officials/helpers RIB owners/clubs</p>	<p>Reps to earmark the date in their club calendars, encourage participation and ask for support to help with the event including providing safety boats</p>	<p>All</p>
8	<p>Open Race Training</p>	<p>Way Ahead after March. Richard E repeated the need expressed at the previous meeting to decide how to run ORT this summer. After discussion it was decided that clubs should request coaching support for events that they organize and that the 'HMS Pool' would try to help.</p>	<p>Clubs requiring coaching support should contact Richard E to see if support could be made available</p>	<p>All</p>
9	<p>AOCB</p>	<p>Simon announced that the RYA Scotland AGM would be held at Royal Findhorn YC on 31 March</p>	<p>Reps to note the date – RYA members are entitled to attend</p>	<p>All</p>

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		<p>Simon also announced that Adam McGovern would be leaving RYA Scotland shortly and his job would be advertised.</p> <p>Simon mentioned that he would try to help coordinate transport to the RYA Scotland Big Weekend</p> <p>Iona mentioned that she would run a CRO course if there were sufficient candidates</p> <p>The Chairman announced that Ian Ross had kindly volunteered for the vacant post of Vice-Chairman and that matters would be formalised at the next AGM</p>	<p>Anyone able to offer transport or needing transport to the Big Weekend should contact Simon</p> <p>Reps to pass CRO candidates names' to Iona</p>	<p>All</p> <p>All</p>
10	Date & Location of next meeting	It was agreed to hold the HMS AGM on 22 May and a routine meeting 20 March. As usual clubs and centres were encouraged to volunteer to host the meetings	Hosts required for a routine meeting on 20 March and a AGM on 22 May	All
End of Formal Meeting				

Richard Jenner
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